



Wesley J. Chow

www.wesleyjchow.com

## Education

Rensselaer Polytechnic Institute  
Dual BS, Information Technology  
& Web Science / Economics

MAY 2021

Project Management Institute  
(PMI)

Certified Associate in Project  
Management (CAPM)

JAN 2021

## Technical Skills

- HTML / CSS
- UI/UX Design (Adobe Suite)
- Visual Communication
- JavaScript / jQuery
- Graphic Design Software (Adobe Suite, Figma)
- Wireframing / Prototyping
- Python
- SQL
- C++
- Data Visualization / Modeling Software (Tableau, Power BI)
- Version Control / Git Repositories

## Soft Skills

- Chinese (Cantonese)
- PM Methodologies (Agile, Waterfall)
- PM Software (Jira, Monday, Trello)
- Microsoft Suite
- Logical Thinking and Problem Solving
- Analytical Capability
- Technical Documentation
- Presentation Skills
- Leadership
- Cultural & Emotional intelligence

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## Career Objective

Seeking a post-graduate full-time position to apply my dual skill set in web development and project management. I am an imaginative and analytical professional with proven experience in fostering collaborative environments and relationships to achieve my goals in innovation, technology, and community

## Experience

FWD Life Insurance  
(Bermuda) Limited  
Project Management  
Intern

Distribution, Solution, and  
Transformation Department

MAY - AUG 2019

SHEUNG WAN, HONG KONG

- Initiated and managed the development and integration of a "Quick-Quote" progressive web application into a fleet of digital applications to support daily agency operations. Cultivated skills and experience in communication, technical reporting, agile development practices, and web design theories

- Improved positive user feedback in 30+ regions through the administration and deployment of an application issue log and content management system for a "Chat-bot" support app via custom training programs.

- Increased and improved user familiarity and experience through the rebranding and deployment of a family of internal applications as the product owner.

New York City Council,  
District 20

Associate Consultant  
Intern

Operations Department

MAY - AUG 2018

NEW YORK, NY

- Consulted for over 50 constituent cases, resolving data management and logistical issues between NYC government offices to support constituent-oriented goals. Attained oral presentation skills, analytical research experience, and organization structure skills.

- Initiated and completed an upgrade of an archival system of 3+ years' worth of constituent case data files that allows for consistent updates and upkeep by future employees.

- Championed an expansion initiative as a chapter leader that increased chapter budget by 800%, doubled the mentorship program, and strengthened advocacy for the Asian professional community. Expanded ability in conflict management, project scheduling, relationship building, and effective decision making.

- Established the foundation for a chapter lead conference of professional affinity groups. Contracted local small businesses/vendors and welcomed corporate representatives in attendance alongside 100+ collegiate professionals. Progressed skills in vendor negotiations, contingency planning, event planning/management, and cost controls.

## Projects & Research

Cybersecurity Education Platform & Research

DELOITTE | ITWS CAPSTONE PROJECT / RESEARCH PAPER

DECEMBER 2020

Understanding the Impact of Non-Practicing Entities on Startups

ECONOMICS CAPSTONE RESEARCH PAPER

MAY 2020